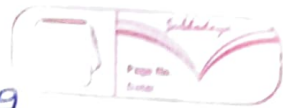


Staff Meeting



22/6/22

As per the instructions of Principal a Department meeting was held in the staff room of Botany on 22/6/22 and resolved to update department record as per the format shared in IGAC group dated 22/06/22 which is given below.

1. Vision and Mission
2. Faculty detail table with qualifications, publications, MRPs, Patents and achievement etc
3. Contribution to curriculum (4-5 points).
4. Student centered methods (Seminars, Study projects, quiz, group discussions, assignments, patents, publications, awards etc with number)
5. ICT methods (Google classroom, youtube, podcasts, PPTs etc).
6. Certificate courses (Number)
7. MOUs and activities (number)
8. Activities during covid (number)
9. Any other.

Nivedita TMA

Members

- 1.
2. K.V. Lakshmi
3. ~~A~~
4. S. Padma
5. ~~DM~~

Staff Meeting

28/6/2022

As per the Principal's Instructions Department meeting was conducted in the staff room of Botany Department. The following resolutions were taken.

1. Resolved to update all the records and Registry of NAAC criteria
2. The following members are entrusted to get it updated till the records related to NAAC.

I Dr. TMA. Niveditha (6-10)

6. (a) Student Assignments
7. (b) Student Project Work
8. Remedial Coaching
9. Department Library
10. Results

II Dr. D. Appa Rao (11-15)

11. Student Progression
12. Alumni
13. Field Visits
14. Academic Counselling
15. Career Counselling

III Dr. K. Vijayalakshmi (16-20)

16. Parents Meet
17. Best Practices
18. Internal assessments
19. Departmental meeting

(20) Seminars/Workshops/Conferences/Training programmes Conducted

- IV Dr. P. Sreevani (21-25)
21. Seminars/Workshops/Conferences/Training programmes attended.
 22. Papers presented in the Seminars/Workshop
 23. Invited talks/Guest Lectures
 24. Staff attended as resource persons
 25. Paper publications

Dr. S. Padmavathi (26-32)

26. Books/Chapters published
27. Patents
28. Minor Research Projects
29. Bridge Courses Conducted
30. Add-on Courses/Value added Courses
31. MoU, Linkages, Consultancy
32. Memberships in Clubs/Professional Bodies

Dr. D.S. Madhava Rao (33-38)

33. Journals purchased (Dept.)
34. Student exchange/Faculty exchange programmes
35. Community Service
36. ICT Lessons
37. Website Information
38. Student Brochure

Faculty Present

1. Dr. PMA. Niveditha
 2. Dr. D. Appa Rao
 3. Dr. K. Vijaya Lakshmi
 4. Dr. D.S. Madhava Rao
- (Dr. P. SREEVANI)

Staff Meetings

22/9/2022

As per the Staff Council Meeting held on 21-09-2022 at 11:30 AM in 1958 with Dr. I. Vijayababu, Principal in chair, a departmental meeting was conducted on 22/9/22 to discuss Board of Studies meeting regarding and syllabus framing etc. The following resolutions were taken.

- (1) It is resolved to modify more than 30% for the Sems I, II, III, IV, V syllabi by following university guidelines.
- (2) Resolved to get ready with all documents to conduct BOS meeting.
- (3) Make ready all the syllabi of Semesters I, II, III, IV, & V for ratification.
- (4) To implement internal and external assessment for Bachelors evaluation. Community Service project for all the semester end examinations.
- (5) Life Skill Course: Environmental Studies, Skill development Course plant nursery, fruits and vegetable preservation, add-on Course Floriculture. Techniques made ready with necessary modification to meet

present Job requirements.

- (6) To Conduct Internal assessment for each Semester offline and online mode.
- (7) To Introduce Job oriented Skill Enhancement Courses in Semester V, i.e.
 6A: Plant Propagation 7A: Gardening and Landscaping, 6B: Vegetable Crops - Cultivation Practical 7B: Vegetable crops - Post harvest Practical 6C: Plant tissue culture 7C: Mushroom Culture, 6D: Seed Technology 7D: Agroforestry.
- (8) To Supplement any one of the four papers from SECs after the ratification by BOS meeting.

Staff

1. Dr. TMA Niveditha 
2. Dr. D. Appa Rao 
3. Dr. K. Vijayalakshmi 
4. Dr. D. S. Madhava Rao 
5. Dr. S. Padmarathi 



21/2/22

(Dr. P. Srurani)

Staff Meeting.

5.12.22

Departmental meeting was conducted on 5/12/2022 at 10.30 AM in Staff room to discuss progress of department activities and the following resolutions were taken.

1. It is resolved to Conduct assignment and Student Seminar for final year and second year students.
2. To put marks in Department marks register and to follow the CIA format while putting the marks.
3. Resolved to Conduct field trip to II year students.
4. Resolved to Complete syllabus as per the annual plan.
5. Resolved to Complete practicals in time and Correction of the record may be Completed.
6. To update the NAAC records as per the schedule.

Staff Present

1. Dr. JHA. Niveditha
2. Dr. D. Appa Rao
3. Dr. K. V. Lakshmi
4. Dr. D. S. Madhava Rao
5. Dr. S. Padmarathi

Atti
(P. SREEVANI)

Staff Meeting.

21.09.2023

As per the instructions of Principal Dr. I. Vijaya Babu a departmental meeting was conducted. The minutes of the meeting was as follows.

1. To update all the records related to NAAC.
2. To complete syllabus as per the annual plan.
3. To conduct field trip and assignment to final & second year students.
4. To evaluate mid question paper and post marks as per the CIA format.

Staff Meeting.

Kirti
(P. SREEVANI)

1. Dr. THA. Niveditha
2. Dr. D. Appa Rao
3. Dr. K. Vijaya Lakshmi
4. Dr. D. S. Madhava Rao
5. Dr. S. Padmarathi

Staff Meeting

21/04/2023

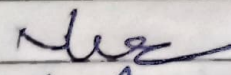
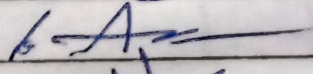
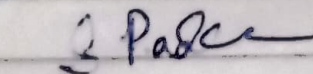
A Departmental staff meeting was held under the chairmanship of Dr. P. Srivani, HOD of Botany with the faculty members on 21.04.2023 to discuss about NAAC records updation and preparation.

In the meeting it has been resolved to update all the records as per the earlier allotment of NAAC (Serial number wise) registers.

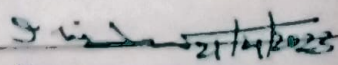
It is also resolved to appoint the incharges from the Department for Criteria as, under:

1. Criteria 1 & 4 : Dr. P. Srivani
2. Criteria 2, 3 & 5 : Dr. TMA. Niveditha
3. Criteria 3, 6 & 7 : Dr. K. Vijayalakshmi

The above faculty are responsible for their respective Criteria.

1. Dr. TMA. Niveditha 
2. Dr. D. Appa Rao 
3. Dr. K. Vijayalakshmi 
4. Dr. D. P. Mohan Rao
5. Dr. S. Padmarathi 


21/04/23
HOD of Botany.


21/04/2023
PRINCIPAL